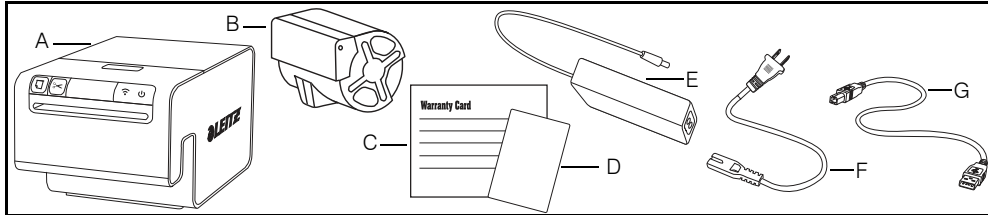


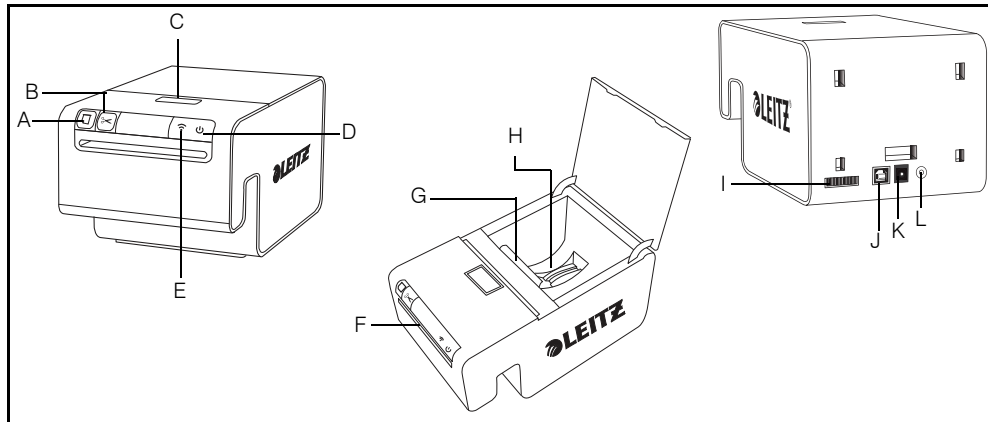
## Unpacking the Leitz Icon Printer

Check that the items below are included in your printer package. If any of these items are missing or damaged, visit [www.leitz.com/icon](http://www.leitz.com/icon) to contact Customer Support.



A Leitz Icon printer	D Cleaning card	G USB cable
B Starter label cartridge	E Power adapter	
C Warranty leaflet	F Power cord	

## Getting to Know the Printer



A Feed button	E Wireless status light	I Battery connector
B Cutter button	F Label exit slot	J USB connector
C Cartridge door button	G Label guide latch/platen release	K Power connector
D Power status light	H Label compartment	L Wi-Fi Protected Setup (WPS) button

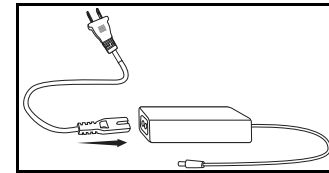
## Installing the Leitz Icon App

Visit the Leitz website at [www.leitz.com/icon](http://www.leitz.com/icon) to download the latest version of the Leitz Icon app for iOS.

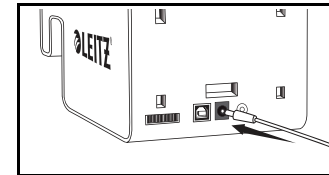
## Connecting the Power

The printer is powered using the included AC power adapter and power cord.

1. Plug the power cord into the power adapter.
2. Plug the power adapter into the power connector on the back of the printer.
3. Plug the power cord into an available power outlet.



An optional, external, rechargeable battery is available for using the printer as a portable device. Refer to the *Leitz Icon Printer User Guide* (available at [www.leitz.com/icon](http://www.leitz.com/icon)) for information on using the optional battery.

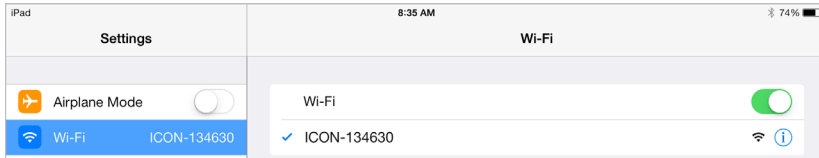


## Connecting the Printer to Your iOS Device

On initial setup, and later, in the absence of a recognized network, your printer will switch to what is known as "Soft AP" mode, where the printer creates its own Wi-Fi network for wireless printing. When connecting your printer to an existing network, you will use Soft AP mode to connect to the printer and select the home or office network to which you want the printer to be attached. Later, if you move the printer to another location where the network is not available, the printer will switch back to Soft AP mode so you can connect to it and print using its own broadcast network.

## Connecting the Printer to Your Network

1. On your iOS device, search for available wireless networks.
2. From the list of available networks, select your Printer ID.



The Printer ID is formatted as **ICON-xyyzz** and can be found on the label on the bottom of your printer.

**NOTE** If the label on the bottom of your printer does not contain the Printer ID, you can determine the Printer ID using the printer's MAC address. In this case, the Printer ID is formatted as **ICON-xyyzz**, where **xyyzz** is the last six characters of your printer's MAC address (found on the label on the bottom of your printer). For example, if your printer's MAC address is **MAC:00:1E:CO:13:13:A5**, the Printer ID is **ICON-1313A5**.

3. Once connected, start a web browser on your iOS device.
4. In the address bar, type **192.168.1.1** and then press **Enter**.
5. Enter your user name and password in the **User name** and **Password** boxes.

The default user name and password are as follows.

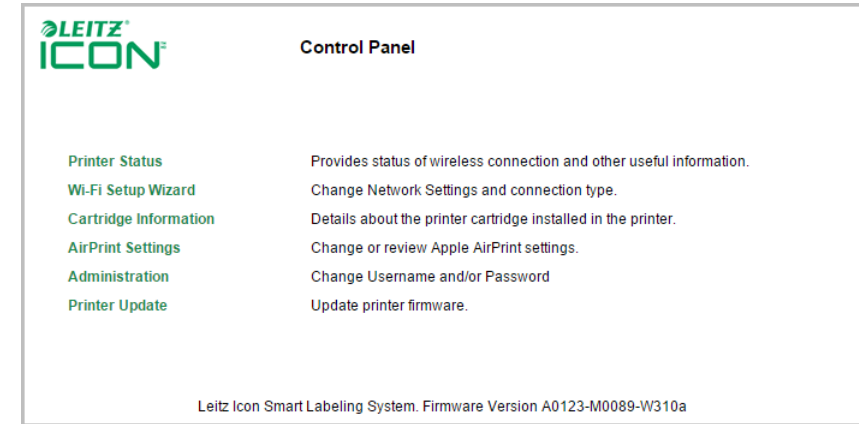
**User name:** admin

**Password:** password

You can change this user name and password at any time; see the *Leitz Icon Printer User Guide* for more information.

6. Click **OK**.

The Leitz Icon Control Panel is displayed.



7. Click **Wi-Fi Setup Wizard**.

8. Click **Connect to Existing Network**.

The Select Your Wireless Network page is displayed.

9. Select your wireless network in the **Available Networks** list.
10. If prompted, enter your network password and then click **OK**.
11. Click **Next**.

The Connection Settings page is displayed with the most common, default setting selected.

12. Unless you are performing an advanced installation needing a specific static IP address, click **Next** to use the default settings.

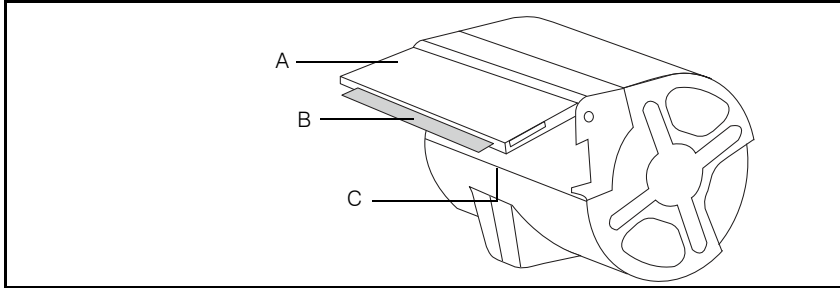
13. On the **Confirm & Connect** page, click **Connect**.

As the printer connects to the selected network, you may hear a noise as the printer resets. At the same time, the wireless connection from your computer to the printer is dropped and you will need to reconnect your computer to your wireless network.

14. Close the Leitz Icon Control Panel.

## Getting to Know the Label Cartridge

Leitz Icon Intelligent Label Cartridges are easy to load into the printer and are recyclable\*. Each cartridge has a folding label guide that opens to load and print labels and closes to protect labels during storage. The Intelligent Label Cartridge uses a special cartridge identification chip to relay information about the label cartridge, such as the type and size of the labels, the capacity of the label cartridge, and the number of labels remaining, to the software.



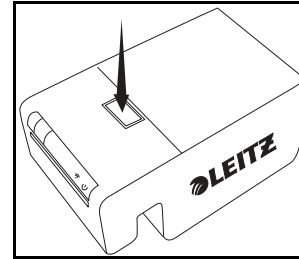
<b>A</b> Folding label guide	<b>B</b> Label exit slot	<b>C</b> Cartridge identification chip
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**NOTE** Avoid handling the cartridge identification chip as this may damage the chip. If the chip becomes damaged, the label cartridge may not work properly.

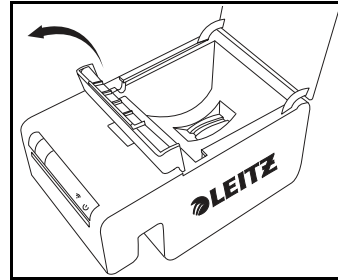
\*Intelligent Label Cartridges may not be recyclable in your area.

## Loading Labels

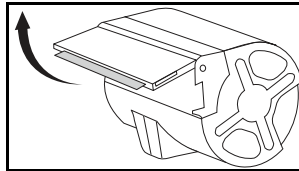
1. Push the button on the top of the printer to open the cartridge door.



2. Lift the label guide latch as shown.

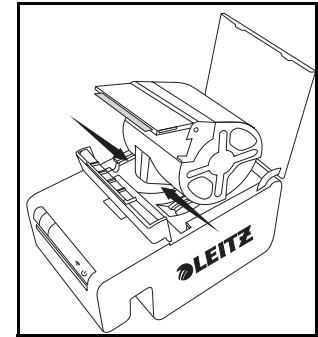


3. Pull open the folding label guide on the label cartridge until it locks into place.

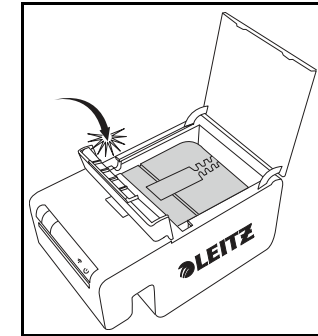


**NOTE** Avoid handling the cartridge identification chip as this may damage the chip. If the chip becomes damaged, the label cartridge may not work properly.

4. Place the cartridge into the printer as shown. Make sure the cartridge is centered and seated securely in the printer.

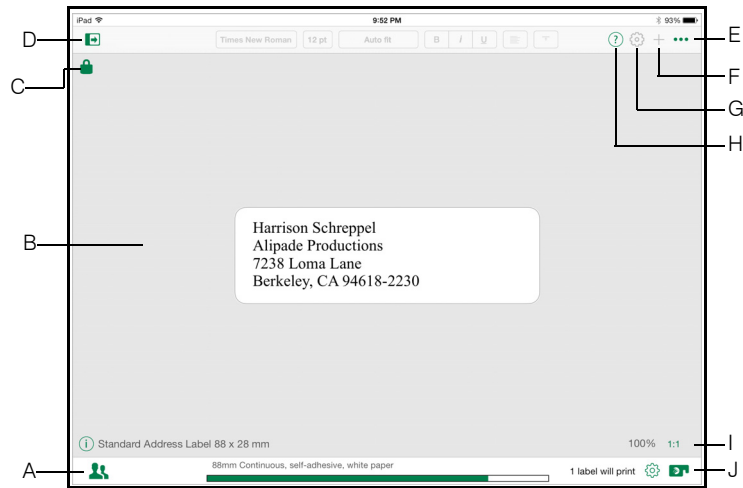


5. Lower the label guide latch.



6. Close the cartridge door. The printer automatically feeds the labels to the starting position.

## Getting to Know the Leitz Icon App







<b>A</b> View your contacts and select contacts to print labels for	<b>E</b> Save labels and view app settings	<b>H</b> View the Leitz Icon App Help for instructions on using the app
<b>B</b> Edit the label	<b>F</b> Add addresses, text, counters, the date and time, barcodes, shapes, or images	<b>I</b> Zoom the displayed label
<b>C</b> Lock/unlock label design	<b>G</b> Format objects and customize object properties	<b>J</b> Select a printer and print labels
<b>D</b> Select the label category, type, and template		

## Printing Labels

Using the Leitz Icon printer, you can print a wide variety of adhesive labels as well as non-adhesive name badges, notes, and appointment cards.

This section describes how to print a basic Address label.

1. Tap  to start the Leitz Icon App.
2. Tap  in the upper-left corner of the app.
3. Tap **Address** on the **Labels & Templates** pane.
4. Tap **Address Label**.  
The label selection pane expands to display the available types of Address labels.
5. Tap the **Address** label.  
The label selection pane collapses and an Address label is displayed.
6. Double-tap the displayed label to edit the text.
7. Type an address or other text on the label.
8. If desired, tap  to change the text formatting.
9. Tap , and then tap **Print** to print the label.

## Additional Information

Visit the Leitz website at [www.leitz.com/icon](http://www.leitz.com/icon) for additional information, including the latest software, firmware, user guides, news, and FAQs.

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